

Otterford Parish Council

Agenda

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 13 February 2024**
in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ.

Community Time

(only 3 minutes allowed per topic, to a maximum of 10 minutes)

Reports from other organisations:

Somerset Council Councillors

Sarah Wakefield & Ross Henley

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| 1. | Apologies | Clerk |
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| 2. | Declarations of Interest: | |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.
and he and Cllr Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity.
Cllr Canham represents OPC at the Blackdown Hills Parish Network and is Chairman of the Steering Group, and a representative on the Blackdown Hills AONB Management Group. | |
| 2.2 | Any other declarations of interest. | |
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| 3. | Meeting of 9 January 2024: | |
| 3.1 | Minutes | Clerk |
| 3.2 | Matters arising | All |
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| 4. | Planning | |
| 4.1 | No new, granted or withdrawn applications. | |
| 4.2 | Refused application: 29/23/0009 Erection of single storey extensions to the side and rear with conversion of garage into ancillary accommodation at Clifford Cottage, Rull Farm, Whatley Road, Otterford | |
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| 5. | Other Matters | |
| 5.1 | Projects/Activities/Events – Update
<i>(Paper)</i> | Clerk |
| 5.2 | Climate & The Environment Project
<i>Update on Project Action Plan (Paper)</i> | Clerk |
| 5.3 | Local Community Network (Chard & Blackdown)
<i>(Minutes already circulated. Feedback from January meeting)</i> | Clerk |

5.4 Consideration of quotes
Dog waste bin emptying 2024-25 Clerk

5.5

6. Correspondence

7. Financial matters

7.1 Monthly Financial Summary – January (*Paper*) Clerk

8. **Other business** All

9. Date and time of next meeting:

Tuesday 12 March 2024 at 7.30pm in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ.

Exclusion of Public and Press

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature.

10. Confidential Items

10.1 Holman Clavel matters

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|---|--------------------|
| - November 2023(January 2024) Inspection Report
<i>(Report already circulated)</i> | JM & LM |
| - Electrical works - progress | JM & LM |
| - Tree | JM & LM |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.