

Otterford Parish Council

Agenda

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 12 December 2023**,
in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ.

Community Time

(only 3 minutes allowed per topic, to a maximum of 10 minutes)

Reports from other organisations:

Somerset Council Councillors

Sarah Wakefield & Ross Henley

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| 1. | Apologies | Clerk |
| 2. | Declarations of Interest: | |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.
and he and Cllr Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity.
Cllr Canham represents OPC at the Blackdown Hills Parish Network and is Chairman of the Steering Group, and a representative on the Blackdown Hills AONB Management Group. | |
| 2.2 | Any other declarations of interest. | |
| 3. | Meeting of 14 November 2023: | |
| 3.1 | Minutes | Clerk |
| 3.2 | Matters arising | All |
| 4. | Planning | |
| 4.1 | New application : 29/23/0007, Change of use of land for a residential caravan site for 7 No. gypsy families each with 2 No. caravans with hardstanding and erection of 4 No. amenity buildings on land west of Yalham Farm, Otterford Road, Otterford | Clerk |
| 4.2 | Refused/granted/withdrawn applications: none | |
| 5. | Other Matters | |
| 5.1 | Projects/Activities/Events – Update
<i>(Paper)</i> | Clerk |
| 5.2 | Climate & The Environment Project
<i>Update on Project Action Plan (Paper)</i> | Clerk |
| 5.3 | Parish Handyman Service
<i>Report on tender received for the period 2024-2026 (paper)</i> | Clerk |

5.4 Somerset Council 'Devolution' Proposal
Consideration of services listed in first SC letter Clerk

6. Correspondence

7. Financial matters

7.1 Monthly Financial Summary – November (*Paper*) Clerk

8. **Other business** All

9. Date and time of next meeting:

Tuesday 9 January 2024 at 7.30pm in the Wright Room, Otterford Parish Hall,
Bishopswood, TA20 3RZ.

Exclusion of Public and Press

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2),
and the Local Government Act 1972 s100(2), the following agenda items are
to be considered with members of the public and press excluded from the
meeting for the reason that matters appertaining to the letting of a contract
and a lease are of a confidential nature.

10. Confidential Items

10.1 Holman Clavel matters

- Electrical works - progress Clerk/JM
- Tree JM
- Feedback from full inspection in November JM/LM

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.