

# Otterford Parish Council Agenda

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 10 January 2023,**  
**in the Wright Room**  
**Otterford Parish Hall, Bishopswood, TA20 3RZ.**

**PLEASE DO NOT ATTEND IF YOU HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, OR HAVE HAD A POSITIVE COVID-19 TEST IN THE LAST 5 DAYS.**

## Community Time

*(only 3 minutes allowed per topic, to a maximum of 10 minutes)*

## Reports from other organisations:

Somerset Council Councillors  
SWAT DC Councillor

Sarah Wakefield & Ross Henley  
Ross Henley

**1. Apologies** Clerk

**2. Declarations of Interest:**

2.1 Cllr Canham is an OPC-nominated member of the Parish Hall Committee. and he and Cllr Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity.  
Cllr Canham represents OPC at the Blackdown Hills Parish Network and is a member of the Steering Group and a representative on the Blackdown Hills AONB Management Group.

2.2 Any other declarations of interest.

**3. Meeting of 13 December 2022:**

3.1 Minutes Clerk

3.2 Matters arising All

**4. Planning**

4.1 New applications: Proposed upgrade to existing radio base station installation at CTIL 12081329 Taunton, Culmhead radio site, Taunton, Somerset, TA3 7ED  
*29/22/0007* Application for Outline Planning with all matters reserved, except for access, appearance, layout and scale, for the conversion of barn into 1 No. dwelling at Littlefields Farm, Bodleys Lane, Bishopswood,  
*29/22/0009* Change of use of annexe to holiday let and/or an annexe at Otterhead House, Whatley Road, Churchinford (retrospective),  
*29/22/0010/CR* Prior approval for proposed change of use of an agricultural building to a flexible use (Class C1, hotel purposes) at Rull Farm, Whatley Road, Otterford,  
*29/22/0008* Erection of a timber clad multipurpose building for agricultural use and horticultural storage at Woodend Farm, Whatley Road, Bishopswood Clerk

- 4.2 Granted applications - *30/22/0042/T* Application to carry out management works to one Pine tree included in Taunton Deane Borough (Otterford No.3) TPO 1997 at Montgomery House, Adcombe Lane, Corfe (TD656) **Clerk**
- 4.3 Refused/withdrawn applications: none
- 5. Other Matters**
- 5.1 Projects/Activities/Events – Update *(Paper)* **Clerk/MC**
- 5.2 Climate & The Environment Project *Update on Project Action Plan (Paper)* **MC**
- 5.3 Otterford Playing Fields  
- Grass Cutting 2023-2025 - options **Clerk**  
- Tree **Clerk**  
- Play Equipment **Clerk/MC**
- 6. Correspondence**
- 7. Financial matters**
- 7.1 Third Quarter Financial Review *(Paper)* **Clerk**
- 7.2 Monthly Financial Summary – December *(Paper)* **Clerk**
- 8. Other business** **All**
- 9. Date and time of next meeting:**
- Tuesday 14 February 2023 at 7.30pm in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ.
- Exclusion of Public and Press**
- In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature.
- 10. Confidential Items**
- 10.1 Holman Clavel matters **JM/ LM**

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.