

Otterford Parish Council Agenda

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 14 March 2023**,
in the Wright Room
Otterford Parish Hall, Bishopswood, TA20 3RZ.

Community Time

(only 3 minutes allowed per topic, to a maximum of 10 minutes)

Reports from other organisations:

Somerset Council Councillors
SWAT DC Councillor

Sarah Wakefield & Ross Henley
Ross Henley

- 1. Apologies** Clerk
- 2. Declarations of Interest:**
 - 2.1 Cllr Canham is an OPC-nominated member of the Parish Hall Committee. and he and Cllr Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity.
Cllr Canham represents OPC at the Blackdown Hills Parish Network and is a member of the Steering Group and a representative on the Blackdown Hills AONB Management Group.
 - 2.2 Any other declarations of interest.
- 3. Meeting of 14 February 2022:**
 - 3.1 Minutes Clerk
 - 3.2 Matters arising All
- 4. Planning**
 - 4.1 New applications: none
 - 4.2 Granted/refused/ withdrawn applications: none
- 5. Other Matters**
 - 5.1 Projects/Activities/Events – Update
(Paper) Clerk/MC
 - 5.2 Climate & The Environment Project
Update on Project Action Plan (Paper) MC
 - 5.3 Otterford Playing Fields (paper)
 - Grass Cutting 2023-2025 – quote awaited from SSDC Clerk/LM
 - Tree – work to be carried out on 13 March Clerk
 - Play Equipment - update Clerk/MC
 - Wayleave Lease renewal – update Clerk

5.4 Council Risk Assessment A **Clerk**
Annual Review (paper)

6. Correspondence

7. Financial matters

7.1 Monthly Financial Summary – February (*Paper*) **Clerk**

8. **Other business** **All**

9. Date and time of next meeting:

Tuesday 11 April 2023 at 7.30pm in the Wright Room, Otterford Parish Hall,
Bishopswood, TA20 3RZ.

Exclusion of Public and Press

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature.

10. Confidential Items

10.1 Holman Clavel matters **JM/LM**
- Including tree works, and feedback from February inspection

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.