**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Wednesday 12 October 2022,**

**Otterford Parish Hall, Bishopswood**, **TA20 3RZ.**

**PLEASE DO NOT ATTEND IF YOU HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, OR HAVE HAD A POSITIVE COVID-19 TEST IN THE LAST 5 DAYS.**

**Community Time**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

Somerset Council Councillors Sarah Wakefield & Ross Henley

SWAT DC Councillor Ross Henley

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  and he and Cllr Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 24 August 2022:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | Amended application to 29/22/0001 Change of use of land from agricultural with siting of caravan to be used as additional holiday accommodation on land at Woodend Farm, Bishopswood (retention of works already undertaken). NOTE: THE COUNCIL HAS ALREADY OBJECTED TO THE ORIGINAL APPLICATION | **Clerk** |
| 4.2 | New Application: *30/22/0033,* Erection of agricultural building to cover open yard manure store at Priors Park Farm, Holman Clavel Road, Culmhead, Churchinford | **Clerk** |
| 4.2 | Granted or refused applications - none |  |
| **5.** | **Other Matters** |  |
| 5.1 | Local Community Networks (LCNs)  *Feedback from conference (note): consideration and decision on Councils’ response to consultation (****Please read the consultation document online before attending the meeting: https://somerset.inconsult.uk/LCNs/consultationHome)*** | MC |
| 5.2 | Projects/Activities/Events – Update  *(Paper)* | **Clerk/MC** |
| 5.3 | Climate & The Environment Project  *Update on Project Action Plan (Paper)* | **MC** |
| 5.4 | Five Year Programme  *Consideration of what the Council would like to achieve over the next five years (before the next elections in May 2027) (Note circulated in September)* | **MC** |
| 5.5 | Otterford Playing Field  *New play equipment (updated paper)* | **Clerk/**  **MC** |
| 5.6 | Grass cutting contract  *Consideration of draft ITT for next 3-year contract* | **Clerk** |
| 5.7 | Countryside Alliance Awards 2022 – consideration of nomination of Churchinford and District Community Shop *(paper).* | **Clerk** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | Half yearly Review of Income/Expenditure  (*Paper*) | **Clerk** |
| 7.2 | Monthly Financial Summary – August and September *(Paper)* | **Clerk** |
| 8. | **Other business** | **All** |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 8 November 2022 at 7.30pm in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
| **10.1** | Holman Clavel matters | **MC/JM** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.