**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 14 June 2022,**

**Otterford Parish Hall, Bishopswood**, **TA20 3RZ.**

**PLEASE DO NOT ATTEND IF YOU HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, OR HAVE HAD A POSITIVE COVID-19 TEST IN THE LAST 5 DAYS.**

**Community Time**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

Somerset Council Councillors Sarah Wakefield & Ross Henley

SWAT DC Councillor Ross Henley

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 10 May 2022:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New/refused/granted applications: none |  |
| **5.** | **Other Matters** |  |
| 5.1 | Projects/Activities/Events – Update  *Paper* | **Clerk/MC** |
| 5.2 | Climate & The Environment Project  *Update on Project Action Plan (Paper)* | **MC** |
| 5.3 | Otterford Playing Field   * *6 monthly councillors’ inspection report* * *Annual Safety Inspection and consideration* * *Weekly checks* * *Replacement of ‘castle’ climbing frame – quote from Alvian* | **Clerk**  **Clerk**  **Clerk**  **Clerk** |
| 5.4 | First Aid   * *Report from 1st Aid course* * *replacement kit for First Aid boxes and possibly new equipment.* | **Clerk** |
| 5.5 | Code of Conduct  *Review following advice from SALC/NALC*  *(Revised draft previously circulated)* | **Clerk** |
| 5.6 | Highway Safety  *Consideration of further detailed approach to SCC Highways (Paper)* | **MC** |
| **6.** | **Correspondence** |  |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly Financial Summary | **Clerk** |
| 8. | **Other business** | **All** |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 12 July 2022 at 7.30pm the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RZ. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
| **10.1** | Holman Clavel matters  *- consideration of recent Councillor’s inspection (Report)*  *- property owner’s insurance renewal* | **Clerk/MC** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.