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|  | **Otterford Parish Council** **Minutes of the meeting held on Tuesday,8 February 2022 at 1930 hrs in the main hall, Otterford Parish Hall**Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), Lucy Montgomery, Phil Wright, John Marsden, SCC Councillor John Thorne, the Clerk and two parishioners. |  |
| Item | Detail | Action |
|  | **Community Time** Cllr Thorne had sent a written report prior to the meeting which was noted. The parishioners were attending to raise their concerns about the planning application for removal of the agricultural tie in the field behind the barns and application for use of the caravan for holiday lets at Woodend Farm. The parishioners were also concerned that they had not been notified of the application, despite being close neighbours. Clerk to discuss this with SWAT Cllr Henley and copy to him the Council’s objection to the application. | **Clerk** |
|  | Reports from other organisationsNone.  |  |
| **1.** | **Apologies**None. |  |
| **2.** | Declarations of Interest 1. *Cllr Canham is a member of the Otterford Parish Hall Committee*
2. *Cllrs Canham and Montgomery are Trustees of the Otterford Charity*
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| **3.** | **Meeting of 11 January 2022**  |  |
| 3.1 | The minutes of the previous meeting were agreed and signed.  |  |
|  3.2 | Matters arising:None. |  |
| **4.** | **Planning** |  |
|  4.1 | Granted applications: *29/21/0005,* Application for approval of reserved matters following outline application 29/20/0015 for the erection of a two-storey extension to the rear of Cobblers Cottage, Royston Road, Bishopswood. This application has finally been approved by SWAT although with some stringent conditions relating to bat and bird habitats. |  |
| 4.2 | There were no new or refused applications this month. |  |
| **5.**  | **Other matters** |  |
| 5.1 | Projects/activities/events – update.An updated list was circulated and noted. Cllr Wright reminded about the milepost. | **PW** |
| 5.2 | Climate & The Environment Project- Update on Project Action PlanCllr Canham had produced a short report on the feedback from the bird box/bee hotel etc questionnaire. The Council has sourced nearly 500 free trees for parishioners: these are due to be delivered/collected in the next few days. The trees for the orchard in the Village Green had still not arrived.  |  |
| 5.3 | BroadbandPaul Williams had been in contact with Airband and had been informed that the survey – originally to take place this spring – had been delayed until September 2023. Completion is consequently delayed from autumn 2023 to summer 2024. The Council agreed to work with Yarcombe PC to further lobby local MPs. | **MC** |
| 5.4 | Otterford Playing FieldsA draft lease had been circulated but not received by all Councillors. To be recirculated and discussed at the March meeting.  | **MC****BF to March** |
| 5.5 | Platinum Jubilee 2022 A further updated programme was circulated, discussed and agreed. The Candlelight Inn and the Holman Clavel had events planned over the weekend on separate evenings and both had asked for a contribution from the Council to help with the cost of a band. A £300 donation for each was agreed. Clerk to find a photographer for a new parish photograph. | **Clerk** |
| 5.6 | Parish Council Elections 2022Cllr Canham advised that the next parish council elections would be held on 5 May 2022. Councillors were asked to consider whether they were prepared to stand again. The deadline for nominations is 6 April 2022.  | **All Cllrs** |
| 5.7 | Grants Policy & Grants Programme 2022/23 to 2024/25The Clerk circulated a paper. It was agreed to continue supporting St Margaret’s Hospice (£150), the Blackdown Support Group (£100) and the Dorset and Somerset Air Ambulance (£150), plus meeting the costs of grass cutting at St Leonard’s Church (£150), as before and for each of the next 3 years. The contingency fund for 2021-22 had not been used and there were no applications for it. The Council would continue to hold a £200 contingency fund each year for ad hoc applications. | **Clerk** |
|  **6.**  | **Correspondence** None. |  |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly Financial summary. Noted. |  |
|  **8.** | **Other business.**None |  |
|  | **The next meeting of the Council will take place at 7.30pm on Tuesday 8 March 2022, in Otterford Parish Hall.** |  |
|  | Penny Hart, Parish Clerk, February 2022 |  |