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|  | **Otterford Parish Council**  **Minutes of the meeting held on Tuesday,14 December 2021 at 1930 hrs in the main hall, Otterford Parish Hall**  Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), Lucy Montgomery, John Marsden, Phil Wright, SCC Councillor John Thorne, and the Clerk. |  |
| Item | Detail | Action |
|  | **Community Time**  SCC Cllr Thorne had submitted a written report prior to the meeting which was noted. He confirmed that elections to the new unitary council will be held in May 2022. Parish council elections are being brought forward a year to be held at the same time. There was a new method of reporting road defects online – Clerk to highlight in CBO news report. | **Clerk** |
|  | Reports from other organisations None. |  |
| **1.** | **Apologies**  None |  |
| **2.** | Declarations of Interest  1. *Cllr Canham is a member of the Otterford Parish Hall Committee* 2. *Cllrs Canham and Montgomery are Trustees of the Otterford Charity* |  |
| **3.** | **Meeting of 8 November 2021** |  |
| 3.1 | The minutes of the previous meeting were agreed and signed. |  |
| 3.2 | Matters arising:  Clerk reminded to report deteriorating road conditions at Lower Whatley.  Alvian had quoted £45 per leg (x 4 legs and to include fitting) for the equipment posts in the playing field. This was agreed. |  |
| **4.** | **Planning** |  |
| 4.1 | There were no new applications this month. |  |
| 4.2 | Granted applications: *29/21/0010* Erection of a porch to the front of the detached garage/store at Hillview Cottage, Bishopswood (retention of works already undertaken). *29/21/0008* Erection of a 2-storey extension to the side and single storey extension to the rear of 1 Brook Cottages, Bishopswood. |  |
| 4.3 | Refused applications – Appeal against refusal of application *29/20/0018*, Erection of a general purpose agricultural building on land at Otterford (resubmission of *29/20/0011*). |  |
| 4.4 | Cobbler’s Cottage – Update on proposed meeting. Councillor Canham would be meeting planning officials, the applicant and SWAT Councillor Ross Henley, at the site on 21st December to try and clarify/resolve matters. | **MC** |
| **5.** | **Other matters** |  |
| 5.1 | Projects/activities/events – update.  An updated list was circulated and noted. Cllr Wright still to speak to his contact about repairing the milepost. | **PW** |
| 5.2 | Community Broadband  The delivery of superfast broadband via CDS had been rated ‘Red’ in a Quarter Two performance review presented to SCC’s cabinet. Councillor Thorne was pressing for answers as to whether steps are being taken to improve matters. Bishopswood residents interested in pursuing the voucher scheme cannot do so as Otterford is included in the Airband contract. |  |
| 5.3 | Climate & The Environment Project- Update on Project Action Plan  Report noted. Cllr Canham would produce a report on the feedback from the bird box/bee hotel etc questionnaire next month. The trees for the orchard in the Village Green (opposite the Holman Clavel) would be arriving at the end of December/beginning of January. Seven parishioners had volunteered to help plant them with help from Woodland Trust volunteers. Seven trees have been donated by SWATDC and given to parishioners | **MC** |
| 5.4 | Otterford Playing Fields  A draft lease had been produced but this was a standard lease with associated costs to the Council. Cllr Canham would discuss this with the Chair of the Charity. | **MC** |
| 5.5 | Platinum Jubilee 2022  Details of local celebrations still to be fleshed out. | **MC** |
| **6.** | **Correspondence**  None. |  |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly Financial summary.  Noted. |  |
| **8.** | **Other business.**  None. |  |
|  | **The next meeting of the Council will take place at 7.30pm on Tuesday 11 January 2022, in Otterford Parish Hall.** |  |
|  | Penny Hart, Parish Clerk, December 2021 |  |