**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 14 December 2021**

**in the Wright Room, Otterford Parish Hall, Bishopswood**.

**COVID-19 PRECAUTIONARY MEASURES WILL BE IN PLACE.**

**YOU MUST NOT ATTEND IF YOU ARE ISOLATING HAVING RETURNED FROM ABROAD, HAVE ANY SYMPTOMS OF COVID-19, ARE ILL, HAVE APPLIED FOR A COVID-19 TEST OR BEEN TOLD TO HAVE ONE - OR ARE LIVING WITH, OR HAVE RECENTLY MET, ANYONE WHO IS ANY OF THESE.**

**THE HALL COMMITTEE REQUIRES THAT YOU SANITISE YOUR HANDS ON ARRIVAL, AND REQUESTS THAT YOU WEAR A FACEMASK (UNLESS EXEMPT) AT ALL TIMES WHEN MOVING AROUND.**

**Community Time**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **PCSO Tony Wearmouth**

The Parish Council meeting will start by 7.50pm at the latest

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 8 November 2021:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New Applications: | **Clerk** |
| 4.2 | Granted applications: *29/21/0010,* Erection of a porch to the front of the detached garage/store at Hillview Cottage, Bishopswood (retention of works already undertaken)  *29/21/0008,* Erection of a two storey extension to the side and single storey extension to the rear of 1 Brook Cottages, Bishopswood | **Clerk** |
| 4.3  4.4 | Refused Applications – Appeal against refusal of application*: 29/20/0018,* Erection of a general purpose agricultural building on land at Otterford (resubmission of 29/20/0011)  Cobblers Cottage - Update on proposed site meeting | **Clerk**  **MC** |
| **5.** | **Other Matters** |  |
| 5.1 | Projects/Activities/Events – Update  *Report* | **Clerk/MC** |
| 5.2 | Community Broadband  *Verbal update* | **JM/MC** |
| 5.3 | Climate & The Environment Project  Update on Project Action Plan – *Report* | **MC** |
| 5.4 | Otterford Playing Field  *Update on Lease renewal (draft lease attached)* | **MC/LM** |
| 5.5 | Platinum Jubilee  *Verbal update* | **MC** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly Financial Summary | **Clerk** |
| 8. | **Other business** | **All** |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 14 December 2021 at 7.30pm in the Wright Room, Otterford Parish Hall, Bishopswood, TA20 3RS. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
| **10.1** | Holman Clavel matters | **JM** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.