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|  | **Otterford Parish Council**  **Minutes of the meeting held on Tuesday, 10 August 2021 at 1930 hrs in Otterford Parish Hall**  Present: OPC Councillors Mike Canham (Chairman), Charlie Field (Vice Chairman), John Marsden, Lucy Montgomery and Phil Wright, SCC Councillor John Thorne and the Clerk. |  |
| Item | Detail | Action |
|  | **Community Time**  SCC Cllr Thorne had submitted a written report prior to the meeting which was noted. Plans were progressing with the new Somerset Council, led by the present Chief Executive of SCC. There would be a boundary review as there were to be fewer councillors (c80 from 100). Elections for the new Council would take place in May 2022. |  |
|  | Reports from other organisations None. |  |
| **1.** | **Apologies**  None |  |
| **2.** | Declarations of Interest  1. *Cllr Canham is a member of the Otterford Parish Hall Committee* 2. *Cllrs Canham and Montgomery are Trustees of the Otterford Charity* |  |
| **3.** | **Meeting of 8 June 2021** |  |
| 3.1 | The minutes of the previous meeting were agreed and signed. |  |
| 3.2 | Matters arising: (5.7) Otterford Hall Committee membership 3 new members had been recruited and 2 were continuing to serve; (3.2) Woodend Farm complaint – the planning department had spoken to the owners and agreed with them that the caravan would be vacated at the end of September; (5.4) £250 grant paid to the Repair Café; (5.5) Holman Clavel Property Owner’s Insurance renewed and tenant advised; (5.6) Otterford Amble was now rescheduled for 9th October, 16th if 9th wet. |  |
| **4.** | **Planning** |  |
| 4.1 | Granted applications: *29/21/0001* Erection of a single storey extension to the side (west elevation) of Griggs Farm, Whatley Road, Otterford; *29/21/0002* Erection of a timber storage shed at The Annexe, Otterhead House, Whatley Road, Churchinford; *29/21/0003* Erection of a BBQ lodge and additional room for ancillary accommodation at Underdown Cottage, Royston Road, Bishopswood; *29/21/0007* Erection of a two storey extension to the rear and porch to the side of The Nook, Bodleys Lane, Bishopswood; *29/20/0019T* Application to carry out management works to one Beech tree included in Taunton Deane Borough (Otterford No.1) Tree Preservation Order 1997 at Greenland, Royston Road, Churchinford (TD731) |  |
| 4.2 | New/refused applications: none |  |
| **5.** | **Other matters** |  |
| 5.1 | Projects/activities/events – update.  An updated list was circulated and noted. |  |
| 5.2 | Community Broadband  There was no news of any progress. |  |
| 5.3 | Climate & The Environment Project- Update on Project Action Plan  A report was noted. It was agreed to draft an SDF grant application for one or more projects on the Action Plan. | **MC** |
| 5.4 | Otterford Playing Fields  Renewal of Lease – there had been a meeting of the Charity in June and they were keen to renew the Lease. The Council agreed to use the Law Society documents, and work is in hand to finalise.  The Parish Handyman had carried out all the work he had been asked to do. Alvian had agreed to obtain some metal sheaths for the base of the posts and were waiting for measurement of the diameters of the posts before supplying and fitting. | **MC**  **Clerk**  **MC** |
| 5.5 | Otterhead Estate Trust  It was agreed to offer to become a Corporate ‘Friend’ at a cost of £25 a year. [post-meeting note: The Trust are delighted with this offer and plan to offer corporate membership to other organisations] | **Clerk** |
| 5.6 | Platinum Jubilee 2022  It was agreed to celebrate this with some community events, possibly in conjunction with Buckland St Mary PC. Cllr Canham to draft an outline plan for consideration. | **MC** |
| 5.7 | Dog Waste Bins  The Council agreed to pay for the bins to be emptied by SWATDC in the light of difficulties finding new volunteers to help. The costs would be c£624 pa to empty both bins weekly. Once this was set up, the Clerk would write to the volunteers to thank them for their help. | **Clerk**  **Clerk** |
| **6.** | **Correspondence**  The Clerk had had an exchange with SCC’s road closures team about re-routing a proposed diversion along Whatley Lane/Road. They had now written to agree this was not a suitable route and Wessex Water will have to divert traffic along the B3170/A303.  Somerset Waste Partnership had suspended green waste collections for 6 weeks to prioritise rubbish collections during a driver shortage. |  |
| **7.** | **Financial matters** |  |
| 7.1 | First Quarter 2021/22 Financial Review  This was noted. |  |
| 7.2 | Monthly Financial summary.  The Clerk circulated a summary, which was noted. |  |
| **8.** | **Other business.**  None |  |
|  | **The next meeting of the Council will take place at 7.30pm on Tuesday 14 September, in Otterford Parish Hall.** |  |
|  | Penny Hart, Parish Clerk, August 2021 |  |