**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place at 7.30pm on **Tuesday 4 May 2021**.

This will be a virtual meeting (using the Zoom online meeting facility) held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

*Logon details are available from the Parish Clerk*

**Community Time (Urgent Matters Only at the discretion of the Chairman)**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **PCSO Tony Wearmouth**

The Parish Council meeting will start by 7.50pm at the latest

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 9 March 2021:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New applications*:* 29/21/0001 Erection of a single storey extension to the rear of Griggs Farm, Whatley Road, Otterford | **Clerk** |
| 4.2 | Applications granted by SWATDC: 29/20/0016 Conversion of cottages into 1 No. dwelling with the erection of a two-storey extension to the rear and a change of use of land from agricultural to domestic at Ivy Cottages, Holman Clavel Road, Culmhead. | **Clerk** |
| 4.3 | Refused applications: none | **Clerk** |
| **5.** | **Other Matters** |  |
| 5.1 | Projects/Activities/Events – Update  *Report* | **Clerk/MC** |
| 5.2 | Community Broadband  *Verbal update; and consideration of DCMS consultation on improving*  *broadband connectivity to hard-to-reach places.* | **JM?Clerk** |
| 5.3 | Climate & The Environment Project  Update on Project Action Plan - *Report* | **MC** |
| 5.4 | GDPR, Privacy Policy  *Annual Review* | **Clerk** |
| 5.5 | Locally-Led Reorganisation  To note NALC’s response to government consultation: discussion | **Clerk** |
| 5.6 | OPF   * 6 monthly inspection * Commission play equipment’s annual safety inspection * Tree policy - inspections | **Clerk**  **Clerk**  **Clerk** |
| 5.7 | Platinum Jubilee? | **MC** |
| 5.8 | Grants  *St Leonard’s Church* | **MC/Clerk** |
| 5.9 | Buses  To consider the government’s new national bus strategy. | **Clerk** |
| 5.10 | Woodend Farm planning permission (outbuildings and fencing) | **Clerk/All** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly financial summary  *Paper* | **Clerk** |
| **8.** | **Other business** |  |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 8th June 2021 at 7.30pm in Otterford Parish Hall in Bishopswood. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
|  | Holman Clavel  *Consideration of continuing impact of COVID pandemic* | **MC, JM, All** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.