**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place on **Tuesday 8 September 2020** at 7.30pm.

This will be a virtual meeting (using the Zoom online meeting facility) held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

*Logon details are available from the Parish Clerk*

**Community Time (Urgent Matters Only at the discretion of the Chairman)**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **PCSO Tony Wearmouth**

The Parish Council meeting will start by 7.50pm at the latest

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 11 August 2020:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New/granted applications: 29/20/0014/LB, Installation of window into the south west elevation of Otterford Mill, Whatley Road, Otterford | **Clerk** |
| 4.2 | Applications refused: 29/20/0013/CLA  Notification for prior approval for the installation of 1 No. 15m high monopole equipped with 3 No. antenna, 2 No. 0.3m dishes with 1 No. 1.2m satellite dish and 2 No. equipment cabinets on highway verge adjacent to Anders Lane, Otterford | **Clerk** |
| **5.** | **Other Business** |  |
| 5.1 | Projects/Activities/Events – Update  *Paper* | **Clerk/MC** |
| 5.2 | Tree Policy  *Consideration and design (Paper)* | **MC** |
| 5.3 | Climate  *Consideration of further actions – cycle repair stations, water refill points, compost bins, footpath walks (Paper)* | **MC** |
| 5.4 | Neighbourhood watch  *Discussion about whether we should resurrect the scheme (Note: this item will be brought forward if PCSO Wearmouth present)* | **Clerk** |
| 5.5 | Community Broadband  *Update* | **JM** |
| **6.** | **Correspondence** | **Clerk** |
| **7.** | **Financial matters** |  |
| 7.1 | Monthly financial summary | **Clerk** |
| 7.2 | Payment of invoices, if any | **Clerk** |
| **8.** | **Other business** |  |
| **9.** | **Date and time of next meeting:** |  |
|  | Tuesday 13 October 2020 at 7.30pm, in Otterford Parish Hall. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **10.** | **Confidential Items** |  |
| 10.1 | Holman Clavel Lease assignment and outstanding repairs  *Update* | **JM/MC** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.