**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place on **Tuesday 11 August 2020** at 7.30pm.

This will be a virtual meeting (using the Zoom online meeting facility) held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

*Logon details are available from the Parish Clerk*

**Community Time (Urgent Matters Only at the discretion of the Chairman)**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

Avon & Somerset Constabulary **??**

The Parish Council meeting will start by 7.50pm at the latest

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| **1.** | **Apologies** | **Clerk** |
| **2.** | **Declarations of Interest:** |  |
| 2.1 | Cllr Canham is an OPC-nominated member of the Parish Hall Committee.  Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. |  |
| 2.2 | Any other declarations of interest. |  |
| **3.** | **Meeting of 14 July 2020:** |  |
| 3.1 | Minutes | **Clerk** |
| 3.2 | Matters arising | **All** |
| **4.** | **Planning** |  |
| 4.1 | New/granted applications: none | **Clerk** |
| 4.2 | No objection from SWATDC: 29/20/0012 AGN Application for prior notification for the erection of an agricultural building for storage of machinery at Walland Farm, Otterford.   |  | | --- | |  | |  | | |  |  | | **Clerk** |
| 4.3 | Applications refused: 29/20/0011 Erection of a general purpose agricultural building on land at Otterford. |  |
| **5.** | **Coronovirus (COVID 19) Pandemic** |  |
| 5.1 | Cessation of Helping Hand Scheme  *Paper* | **Clerk** |
| **6** | **Other Matters** |  |
| 6.1 | Projects/Activities/Events – Update  *Paper* | **Clerk/MC** |
| 6.2 | Footpaths  *Appointment of two volunteer PPLOs* | **Clerk** |
| 6.3 | |  |  | | --- | --- | | Otterford Playing Fields  *Outcome of recent annual inspection and action required / in hand*  *Update on Volunteer Wardens for weekly checks, & Tree Inspector*  *Preparation for making COVID19-safe, and re-opening*  *Papers* | **Clerk/MC** | | **MC** |
| 6.4 | Community Broadband  *Update* | **JM** |
| **7.** | **Correspondence** | **Clerk** |
| **8.** | **Financial matters** |  |
| 8.1 | Monthly financial summary | **Clerk** |
| 8.2 | Payment of invoices, if any | **Clerk** |
| **9.** | **Other business** |  |
| **10.** | **Date and time of next meeting:** |  |
|  | Tuesday 8 September 2020 at 7.30pm, venue/method of meeting to be advised. |  |
|  | **Exclusion of Public and Press**  In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature. |  |
| **11.** | **Confidential Items** |  |
| 11.1 | Holman Clavel Lease assignment and outstanding repairs  *Update* | **JM/MC** |

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.