

**Otterford Parish Council
Agenda**

The next meeting of Otterford Parish Council will take place on **Tuesday 9 June 2020** at 7.30pm.

This will be a virtual meeting (using the Zoom online meeting facility) held under the provisions of The Local Authorities and Police and Crime panels (Coronavirus) (Flexibility on Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

Logon details are available from the Parish Clerk

Community Time (Urgent Matters Only at the discretion of the Chairman)

(only 3 minutes allowed per topic, to a maximum of 10 minutes)

Reports from other organisations:

SCC Division Councillor
SWATDC Ward Councillor
Avon & Somerset Constabulary

Cllr John Thorne
Cllr Ross Henley
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The Parish Council meeting will start by 7.50pm at the latest

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| 1. Apologies | Clerk |
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| 2. Declarations of Interest: | |
| 2.1 Cllr Canham is an OPC-nominated member of the Parish Hall Committee. Cllrs Canham and Montgomery are OPC-nominated (Nominative) Trustees of the Otterford Charity. | |
| 2.2 Any other declarations of interest. | |
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| 3. Meeting of 12 May 2020: | |
| 3.1 Minutes | Clerk |
| 3.2 Matters arising | All |
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| 4. Planning | |
| 4.1 New applications: 29/20/0009, Erection of a broiler shed at Higher Warrens Farm, Churchinford (resubmission of 29/18/0004)
29/20/0011, Erection of a general purpose agricultural building on land at Otterford | Clerk |
| 4.2 Applications granted by SWATDC: 29/20/0003 Replacement of poultry building at Higher Warrens Farm, Churchinford. | Clerk |

4.3 Appeal to the Secretary of State: 29/20/0001 Erection of a single storey extension to the side of Waterhayes Cottage, Waterhayes Lane, Otterford. **Clerk**

5. Coronavirus (COVID 19) Pandemic

5.1 Update on activity **Clerk/MC**
Paper

6 Holman Clavel Insurance renewal **Clerk**
Written report

7 Projects/Activities/Events – Update **Clerk/MC**
Paper

8. Correspondence **Clerk**

7. Financial matters

7.1 Monthly financial summary **Clerk**

7.2 Payment of invoices, if any **Clerk**

8. Other business

9. Date and time of next meeting:

Tuesday 14 July 2020 at 7.30pm, venue/method of meeting to be advised.

Exclusion of Public and Press

In accordance with the Public Bodies (Admission to Meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature.

10. Confidential Item

10.1 Holman Clavel Lease assignment **JM/MC**
Update

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities (race, gender, sexual orientation, marital status and any disability), crime & disorder, health & safety and human rights.