**Otterford Parish Council**

**Agenda**

The next meeting of Otterford Parish Council will take place on **Tuesday 10 December 2019** at 7.30pm in the Wright Room, Otterford Parish Hall, Whatley Road, Bishopswood TA20 3RS

**Community Time**

*(only 3 minutes allowed per topic, to a maximum of 10 minutes*)

**Reports from other organisations:**

SCC Division Councillor **Cllr John Thorne**

SWATDC Ward Councillor **Cllr Ross Henley**

The Parish Council meeting will start by 7.50pm at the latest

1. **Apologies**
2. **Declarations of Interest**

*Standard declarations:*

1. *Cllr Canham is an OPC-nominated member of the Parish Hall Committee*
2. *Cllrs Canham and Montgomery are OPC-nominated(Nominative)Trustees of the Otterford Charity*
3. **Meeting of 12 November 2019**:
	1. Minutes **Clerk**
	2. Matters arising **Clerk/All**
4. **Planning**
	1. New applications: *29/19/0002,* Erection of porch to the front

and orangery to the side with erection of a detached garage,

a greenhouse and a log cabin in the garden of Ringborough House,

Neroche Road, Otterford (retention of part works already

undertaken) **Clerk**

* 1. Applications granted by SWATDC: **Clerk**
	2. Applications withdrawn/refused **Clerk**
1. **Other matters**
	1. Grass cutting contract 2020-2022 **Clerk**

*Consideration of draft ITT*

* 1. VE Day 2020 (VE75) **MC**

*Further consideration of any commemoration activity*

1. **Correspondence Clerk**
2. **Financial Matters**

7.1 Monthly financial summary, October-November **Clerk**

7.2 Payment of invoices, if any **Clerk**

**8. Other business**

**9. Date and time of next meeting:**

14 January 2020 at 7.30pm, in the Wright Room, Otterford Parish Hall

**Exclusion of Public and Press**

In accordance with the Public Bodies (admission to meetings) Act 1960 s1(2), and the Local Government Act 1972 s100(2), the following agenda items are to be considered with members of the public and press excluded from the meeting for the reason that matters appertaining to the letting of a contract and a lease are of a confidential nature.

**10. Confidential Items**

10.1 Bishopswood Bridleway

 *Update on likely start date*

10.2 Holman Clavel

 *Update on new Lease negotiations*

Penny Hart, Clerk to the Council

3 December 2019

NB: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions – equal opportunities(race, gender, sexual orientation, marital status and any disability), crime and disorder, health and safety and human rights.